



Second Judicial District Court
Washoe County Law Library

****AMENDED** AGENDA**

Locations:

Virtual Zoom Meeting- Available at the Link Below

A meeting has been scheduled for the Law Library Board of Trustees on Wednesday, November 16, 2022, at 12:00 PM. This meeting will be available by videoconference. Members of the public may attend the ZOOM webinar remotely by accessing the following link:

<https://washoecourts.zoom.us/j/98114115114?pwd=SFZNK0JPL2Z2clNJQlJWaHM5NE56Zz09>

This option will require a computer with audio and video capabilities. To call in by telephone dial: 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free), **Webinar ID: 981 1411 5114, Passcode: 001524.**

Arrangements may be made in advance to attend the meeting using remote technology at the Law Library at 75 Court St., Reno, NV 89501 in Room 101. The Board Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Accessibility. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Washoe County Law Library at (775) 328-3250, 24 hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons may not allocate unused time to other speakers.

Public Comment. **Members of the public may submit public comment by logging into the ZOOM webinar listed above.**

Responses to Public Comments. The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may

choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: “Board Comment – Limited to Announcements or Issues for Future Agendas.”

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public at the Law Library located at 75 Court Street, First Floor, Room 101, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Sarah Bates, Law Librarian, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Bates is located at the Second Judicial District Court and may be reached by telephone at (775) 328-3254 or by email at sarah.bates@washoecourts.us.

The agenda will be:

- 12:00 PM
1. Roll Call
 2. Public Comments
 3. Approval of Minutes from Board Meeting of September 7, 2022. For possible action.
 4. Board Membership – Nomination and selection of one attorney member and one non-attorney member. Each applicant will have an opportunity to speak to the Board. For possible action.
 - a. Michael Kattelman – attorney member applicant
 - b. Aurora Partridge – non-attorney member applicant
 - c. Dale Way – non-attorney member applicant
 - d. Timothy Prentiss – non-attorney member applicant
 5. Update on Lawyer in the Library Volunteer Recognition Event.
 6. Status update from Mike Kattelman and discussion about the informational video project about the court system and court procedure for the public. For possible action.
 7. Discussion and possible approval of next year’s meeting dates. For possible action.
 8. Board Comment – Limited to Announcements or Issues for Future Agendas
 9. Public Comments
 10. Adjournment

The agenda for this meeting has been posted at the following locations: Washoe County Law Library (Washoe County Courthouse, 75 Court Street, Room 101, Reno), Second Judicial District Court (Washoe County Courthouse, 75 Court Street/South Virginia Street, Reno), online at the Nevada Public Notice Website (<https://notice.nv.gov/>), and <https://www.washoecourts.com/LawLibrary>.

WASHOE COUNTY LAW LIBRARY
SECOND JUDICIAL DISTRICT COURT

Law Library Board of Trustees

Meeting Minutes

September 7, 2022

1. Roll Call

Board Members present:

Honorable Lynn Simons, Honorable Connie Steinheimer, Patricia Halstead, Cortney Young, Kathi Lutsch and Mike Kattelman.

Honorable Tamatha Schreinert joined at 12:04 p.m.

Also present were:

Sarah Bates, Emily Reed, Alicia Lerud, and Trenton Ross, Deputy District Attorney (Washoe County District Attorney's Office)

2. Public Comments:

None.

3. Approval of Minutes from Board Meeting of May 25, 2022. For Possible Action.

Motion to approve the minutes was made by Trustee Halstead and seconded by Trustee Kattelman.

No discussion was had.

Minutes approved unanimously.

4. Update regarding the Law Library 2022 statistics, including Lawyer in the Library, staffing and Board of Trustees webpage.

The position of Library Assistant was filled by Ruthy who joins the library from pre-trial services. There is also a part-time position that is being filled by Nikki Cohn. Trustee biographies have been added to the website.

5. Discussion regarding rescheduling Lawyer in the Library Volunteer Appreciation event from December to February and whether it will be in person or virtual. For possible action.

Due to COVID-19, we have held the event in 2021 virtually and the year prior to that no event was held at all. The Board discussed having the event in person and also addressed the timing of the event to allow for a more accurate count of the volunteer hours.

The Board unanimously voted to move the event to February and also to hold the event in person.

6. Review and discussion of proposed changes to the Law Library Boardroom Policy. For possible action.

Discussion was had regarding this policy which is now out of date. The Board discussed modifications to items 2 and 5 in the policy. Library staff was instructed to bring the policy back for further review if needed.

Board unanimously voted to approve the policy as amended.

7. Review and discussion of proposed changes to the Lawyer in the Library Volunteer Protocol.

Discussion was had to change the Volunteer Protocol to allow for attorneys to help those they have assisted in the program on a pro-bono basis.

Board unanimously voted to approve the changes to the Volunteer Protocol.

8. Status update from Mike Kattelman about the informational video project about the court system and court procedure for the public. For possible action.

Trustee Kattelman updated the Board on the progress as well as a timeline to receive the draft videos. Once the Board receives the video links they should get their comments on them to Trustee Kattelman within 30 days. An update on the budget for the project was provided as well.

An items to discuss the videos will be added to the November agenda.

No action taken.

9. Board Comment – Limited to Announcements or Issues for Future Agendas.

None.

10. Public Comment.

None.

11. Adjournment at 12:57 p.m.

Application Form

Profile

Michael
First Name

V
Middle Initial

Kattelman
Last Name

[Redacted]
Home Address

[Redacted]
Suite or Apt

[Redacted]
City

[Redacted]
State

[Redacted]
Postal Code

[Redacted]
Email Address

Silverman Kattelman Springgate,
 Chtd.
Employer

Managing Shareholder
Job Title

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

How long have you lived in Washoe County?

25 years

What district do you live in? *

District 1

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Interests & Experiences

Which Boards would you like to apply for?

Washoe County Law Library Board of Trustees: Submitted

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Attorney representative

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board/commission?

I believe strongly in assisting persons with access to justice, which includes the resources to achieve those ends. It is important that our community continue to manage the resources provided by the law library so that self-represented individuals, and lawyers alike, may continue to access and utilize our courts and legal systems. I wish to continue on the Board to ensure our community resources are managed wisely and benefit all those engaged with the justice system.

How do you feel you are qualified to serve on this board? Include any past board/commission experience.

Law School: University of California, Hastings College of the Law, J.D. (1997) Undergraduate: University of the Pacific, B.A., magna cum laude (1994) Political Science (Outstanding Graduate Distinction) Minor in English Phi Kappa Phi; Alpha Lambda Delta.1 Biography: Lawyer of the Year, Family Law, Reno, Nevada, Best Lawyers in America, 29th edition Included in Best Lawyers in America, 20th (2013) to 30th (2023) editions; AV Rated by Martindale-Hubel, 2012- ; President, American Inns of Court, Bruce R. Thompson Chapter, 2019-2020; Washoe County Law Library, Board of Trustees, Trustee, 2016 – Nevada Collaborative Divorce Professionals, 2016 - Chairman, Executive Council, Family Law Section, State Bar of Nevada, 2013-2014; President, Washoe County Bar Association, 2012-2013; Fellow of the American Bar Foundation, 2010 -; Super Lawyers, Mountain States Rising Star, 2009, 2011-2012; President, Washoe County Bar Foundation, 2008-2009; President, University of the Pacific Alumni Association, 2008-2009; Member, American Inns of Court, Bruce R. Thompson Chapter, 2007 -; WCBA Lecturer, "Managing the Small Law Firm," 2007; Washoe County Bar Association, Board of Directors, 2007-2013; Nevada Lawyer, co-author with Bob Cerceo, Esq, "Civility: A Litigator's Guide," Nov. 2006; State Bar of Nevada Lecturer, "Family Law Legislative Updates," Ely Conferences, 2005–2007; NTLA Lecturer, People's Law School, "Family Law Overview," 2006; 2009; Nevada Delegate, Community Property States Symposium, 2005 –2006; State Bar of Nevada, "YLS Tower of Strength Award," 2005; NBI Lecturer, "Negotiating the Best Possible Divorce and Custody Settlement," 2005; Nevada Supreme Court Family Law/16.2 Rules Committee, 2005 – 2018 ; Executive Council, Family Law Section, State Bar of Nevada, 2005 –2014; Access to Justice Award, Small Law Firm of the Year, 2005; Washoe County Pro Bono Small Law Firm of the Year, 2005; Committee of Family Law Certification Requirements, 2004-2006; Nevada Trial Lawyers Legislative Steering Committee, 2004-2006; Vice President, Court Appointed Special Advocate Program, Washoe County, 2004-2006; Member, Sunrise Rotary Club of Reno, Nevada, 2002 - 2020; Law Clerk to the Honorable Scott T. Jordan, Nevada District Court Judge, Family Division, 1997.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

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Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

[Bio.2022.docx](#)

Upload a Resume

Please attach a letter of recommendation.

Nepotism

Do you currently serve on any boards/committees?

Yes No

If yes, please list the boards/committees

Washoe County Law Library

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Nicole Kattelman, Washoe County School District, Spouse

Please note that after submitting your application, it becomes part of the public record and is available for public viewing.

Michael V. Kattelman, Esq.
Silverman Kattelman Springgate, Chtd.
500 Damonte Ranch Parkway, Suite 675
Reno, Nevada 89521
Telephone: 775-322-3223
www.sks-reno.com

Firm: Silverman Kattelman Springgate, Chtd. (AV Rated)

Practice Areas: Divorce; Custody; Family Law; Appellate Practice

Law School: University of California, Hastings College of the Law, J.D. (1997)

Undergraduate: University of the Pacific, B.A., *magna cum laude* (1994)
Political Science (Outstanding Graduate Distinction)
Minor in English
Phi Kappa Phi; Alpha Lambda Delta.

Biography:

Lawyer of the Year, Family Law, Reno, Nevada, *Best Lawyers in America*, 29th edition
Included in *Best Lawyers in America*, 20th (2013) to 29th (2022) editions;
AV Rated by Martindale-Hubel, 2012- ;
President, American Inns of Court, Bruce R. Thompson Chapter, 2019-2020;
Washoe County Law Library, Board of Trustees, Trustee, 2016 –
Nevada Collaborative Divorce Professionals, 2016 -
Chairman, Executive Council, Family Law Section, State Bar of Nevada, 2013-2014;
President, Washoe County Bar Association, 2012-2013;
Fellow of the American Bar Foundation, 2010 -;
Super Lawyers, Mountain States Rising Star, 2009, 2011-2012;
President, Washoe County Bar Foundation, 2008-2009;
President, University of the Pacific Alumni Association, 2008-2009;
Member, American Inns of Court, Bruce R. Thompson Chapter, 2007 -;
WCBA Lecturer, “Managing the Small Law Firm,” 2007;
Washoe County Bar Association, Board of Directors, 2007-2013;
Nevada Lawyer, co-author with Bob Cerceo, Esq, “Civility: A Litigator’s Guide,” Nov. 2006;
State Bar of Nevada Lecturer, “Family Law Legislative Updates,” Ely Conferences, 2005–2007;
NTLA Lecturer, People’s Law School, “Family Law Overview,” 2006; 2009;
Nevada Delegate, Community Property States Symposium, 2005 –2006;
State Bar of Nevada, “YLS Tower of Strength Award,” 2005;
NBI Lecturer, “Negotiating the Best Possible Divorce and Custody Settlement,” 2005;
Nevada Supreme Court Family Law/16.2 Rules Committee, 2005 – 2018 ;
Executive Council, Family Law Section, State Bar of Nevada, 2005 –2014;
Access to Justice Award, Small Law Firm of the Year, 2005;
Washoe County Pro Bono Small Law Firm of the Year, 2005;
Committee of Family Law Certification Requirements, 2004-2006;
Nevada Trial Lawyers Legislative Steering Committee, 2004-2006;
Vice President, Court Appointed Special Advocate Program, Washoe County, 2004-2006;
Member, Sunrise Rotary Club of Reno, Nevada, 2002 -;
Law Clerk to the Honorable Scott T. Jordan, Nevada District Court Judge, Family Division,
1997.

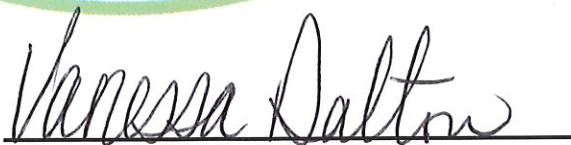
State Bar of Nevada

Certificate of Good Standing

The seal of the State Bar of Nevada is a circular emblem. It features a central figure of Lady Justice, blindfolded and holding scales of justice. The words "STATE BAR OF NEVADA" are written in a circular path around the figure. At the bottom of the seal, the year "1928" is inscribed between two stars.

*IT IS HEREBY CERTIFIED that Michael V. Kattleman,
Bar Number 6703 was admitted by the Supreme Court of the State of Nevada on
10/14/1998 as an Attorney and Counselor at Law duly licensed to practice in all courts of
the State of Nevada. It is further certified that Michael V. Kattleman is now an
Active member of the State Bar of Nevada in good standing.*

DATED Thursday, October 27, 2022.

A handwritten signature in cursive script that reads "Vanessa Dalton".

*Vanessa Dalton
Member Services Administrator
State Bar of Nevada*

Application Form

Profile

Aurora

First Name

Partridge

Last Name

Middle Initial

[Redacted]

Home Address

[Redacted]

City

[Redacted]

Suite or Apt

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Email Address

Washoe County Library System

Employer

Librarian

Job Title

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

How long have you lived in Washoe County?

39 years

What district do you live in? *

District 5

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Interests & Experiences

Which Boards would you like to apply for?

Washoe County Law Library Board of Trustees: Submitted

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Non-Attorney representative

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board/commission?

I have experience with how the Washoe County Library System Library Board of Trustees operates as I have been a WCLS employee for 16 years and have been able to attend meetings as well as watch how the meetings affect the operations of the library. I am a professional public librarian and feel I would bring a unique perspective to this board. I also see this as an excellent opportunity to learn more about what the Law Library has to offer and share that throughout the community.

How do you feel you are qualified to serve on this board? Include any past board/commission experience.

I have attended many WCLS LBOT meetings so am somewhat familiar with the process of how the meeting is run, as well as concepts such as open meeting law, the board having a quorum, how an agenda must be followed, etc. I believe my knowledge about the Washoe County/Reno/Sparks community would be valuable; I am a lifelong Washoe County Resident and have several years of experience serving the public in the Downtown Reno and Spanish Springs areas, and I live in the North Valleys area so I have a thorough understanding of how citizens throughout the County function and what they need. I am interested in bringing my professional library experience to bear on this Board and think I could bring a unique perspective and an eye towards serving the community.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

[resume_2022.docx](#)

Upload a Resume

[Aurora Partridge Letter of Recommendation October 2022.pdf](#)

Please attach a letter of recommendation.

Nepotism

Do you currently serve on any boards/committees?

Yes No

If yes, please list the boards/committees

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Hunter Halcomb, husband, Recorder's Office

Aurora Partridge

Please note that after submitting your application, it becomes part of the public record and is available for public viewing.

AURORA PARTRIDGE



SKILLS & ABILITIES

- 16+ years serving diverse communities in customer-facing public service.
- Professionally trained and proficient in demonstrating library resources to demographics of all ages.
- Hands-on experience assisting customers in the use of library and personal technologies including troubleshooting of equipment and demonstration of new apps or technology.
- Detail-oriented and able to effectively plan and work with other team members towards a common goal.

EXPERIENCE

- 2006-2014** Library Assistant II, *Washoe County Library System*
 - Worked all public facets of busy urban public library including technology help and research assistant and programming for the public.
- 2014-2019** Library Assistant III, *Washoe County Library System*
 - Functioned as lead worker; created daily desk schedule for over a dozen employees; recruited, trained and oversaw library volunteers.
- 2019-present** Librarian, *Washoe County Library System*
 - Gained experience managing others including hiring, training, and performance feedback. Planned library programs and events, school and public tours and outreaches. Helped with enforcement of policies, staff training, services to the public and facility management experience.

EDUCATION

- 2001-2006** Bachelor of Arts in Women's Studies, University of Nevada, Reno
- 2007-2009** Master's of Library Science, University of North Texas, Denton

COMMUNICATION

Public speaking experience including presentations in the community, to nonprofit boards, public school audiences, community events.

Experienced story time and public program presenter.

Experience presenting virtual library all staff training on topics such as reader's advisory.

Years of experience communicating with diverse members of the public.

LEADERSHIP

Act as person in charge of library branch in absence of branch manager.

Serve as branch representative on interlibrary service teams focusing on reference, technology, marketing, and communications.

Provide oversight, guidance, and support to frontline library staff in escalated patron interactions and questions of library policy.

Served on Washoe Leadership Program in Employee Recognition Committee in early 2020.



October 25, 2022

To Whom It May Concern,

I would like to recommend Aurora Partridge to you as a candidate for the Washoe County Law Library Board of Trustees.

Aurora holds a master's degree in library and Information Science from the University of North Texas where she graduated in 2009. During her 16 years with Washoe County Library System, she has steadily worked her way from one position of responsibility to the next, from Library Assistant II and III to Librarian I. She has experience as a Programming Librarian and most recently as an Outreach Librarian with a focus on Facility and Operations management. With her extensive background in public libraries, she understands firsthand the unique challenges libraries face today including the struggles of urban libraries and the populations they serve.

With Washoe County Library System, Aurora sits on a number of service teams focusing on Marketing and Communications; Reference, Training & Technology; and Policy Review. Additionally, Aurora frequently sits in on various management teams including Managing Librarians and Leadership Team in the absence of her supervisor. Aurora is also an accomplished public speaker, presenting to the Friends of Washoe County Library System as well as conducting staff training on topics ranging from library databases to reader's advisory. Additionally, Aurora has been involved with County-wide leadership teams and has been involved in County Leadership academies.

All of this library and government experience combined with her solid critical thinking skills make Aurora an exceptional candidate for the Washoe County Law Library Board.

Please reach out to me with any questions.

Sincerely,

Jana MacMillan, Managing Librarian
Spanish Springs Library
7100A Pyramid Highway, Sparks, NV 89436
775-424-1800
jmacmillan@washoecounty.gov

Application Form

Profile

Dale Way
 First Name Middle Initial Last Name

[Redacted] [Redacted]

Home Address Suite or Apt
 [Redacted] [Redacted] [Redacted]
 City State Postal Code

[Redacted]

Email Address

Truckee Meadows Fire Protection District Deputy Fire Chief
 Employer Job Title

[Redacted] [Redacted]

Primary Phone

Alternate Phone

How long have you lived in Washoe County?

3 years

What district do you live in? *

District 4

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Interests & Experiences

Which Boards would you like to apply for?

Washoe County Law Library Board of Trustees: Submitted

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Non-Attorney representative

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board/commission?

I am a big supporter of libraries and access to information, especially legal, for everyone, and my professional background deals with laws, the enforcement of codes, ordinances, and standards, and the justice system (preparing arson cases for prosecution).

How do you feel you are qualified to serve on this board? Include any past board/commission experience.

My role as a Fire Code Official involves me enforcing codes, ordinances, and standards in a fair, reasonable, and just manner and I believe I can assist this board in ensuring it meets the mandates of the County and the expectations of the public. I have served on a variety of boards related to local and regional codes and ordinances. I am currently a member of the Washoe County Child Fatality Review Committee, the Washoe County Parcel Map Review Committee, and the Nevada Governor's Board of Fire Services.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

Upload a Resume

Please attach a letter of recommendation.

Nepotism

Do you currently serve on any boards/committees?

Yes No

If yes, please list the boards/committees

Washoe County Child Fatality Review Committee Washoe County Parcel Map Review Committee Nevada Governor's Board of Fire Services

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

N/A

Please note that after submitting your application, it becomes part of the public record and is available for public viewing.

Dale Way

Application Form

Profile

Timothy _____ H _____ Prentiss _____
First Name Middle Initial Last Name

Home Address

_____ Suite or Apt
City State Postal Code

Email Address

Washoe County Library System _____
Employer Job Title

Primary Phone Alternate Phone

How long have you lived in Washoe County?

19 years

What district do you live in? *

District 3

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Interests & Experiences

Which Boards would you like to apply for?

Washoe County Law Library Board of Trustees: Submitted

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Non-Attorney representative

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board/commission?

I believe the law library is an important resource, and I would like to help support it.

Timothy H Prentiss

How do you feel you are qualified to serve on this board? Include any past board/commission experience.

I have experience working in libraries. I also have experience working in the legal field.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

[ResTPrentiss.docx](#)

Upload a Resume

Please attach a letter of recommendation.

Nepotism

Do you currently serve on any boards/committees?

Yes No

If yes, please list the boards/committees

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Please note that after submitting your application, it becomes part of the public record and is available for public viewing.

TIMOTHY PRENTISS

EXPERIENCE

- LIBRARY ASSISTANT III** **WASHOE COUNTY LIBRARY SYSTEM** **10/18 to present**
- Manage library website
 - Various marketing tasks, including preparing mass emails and reviewing print materials
 - Database maintenance and statistics gathering
- STAFF WRITER AND EDITOR** **ETH NEWS** **4/2018 to 10/2018**
- Wrote articles for online tech news outlet
 - Proofread and edited articles by other staff writers
- ADJUNCT INSTRUCTOR** **UNIVERSITY OF NEVADA, RENO** **01/2018 to 05/2018**
- Instructed lab for Journalism 208, All Things Media: Images and Sound
 - Taught students on the use of DSLRs, video cameras, audio recording devices, and editing applications
 - Graded assignments
- COPY WRITER** **KIRKMAN GROUP** **08/2015 to 02/2017**
- Wrote articles for the monthly newsletter, and copy for promotional offers, website, catalogs, and brochures
 - Supervised freelance writers and edited their submissions
- ADMINISTRATIVE ASSISTANT** **ACLU OF NEVADA** **12/2012 to 08/2015**
- Performed legal research and prepared reports of findings
 - Monitored state legislative committee meetings and tracked bills
 - Scheduled meetings with state legislators
 - Reviewed agendas for public meetings of most Nevada municipalities
- LIBRARY AIDE/ASSISTANT II-III** **WASHOE COUNTY LAW LIBRARY** **5/2005 to 12/2012**
- Maintained serial records for most of the library's subscriptions
 - Reference and circulation desk duties
- CONTRIBUTING WRITER** **RENO NEWS & REVIEW** **2003 to 2016**
- Wrote articles on a wide range of subjects
 - Received Nevada Press Association award for entertainment writing

EDUCATION

Bachelor of Arts, English literature; University of Nevada, Reno
Master of Arts, journalism; University of Nevada, Reno

2023 Proposed Meeting Dates and Times

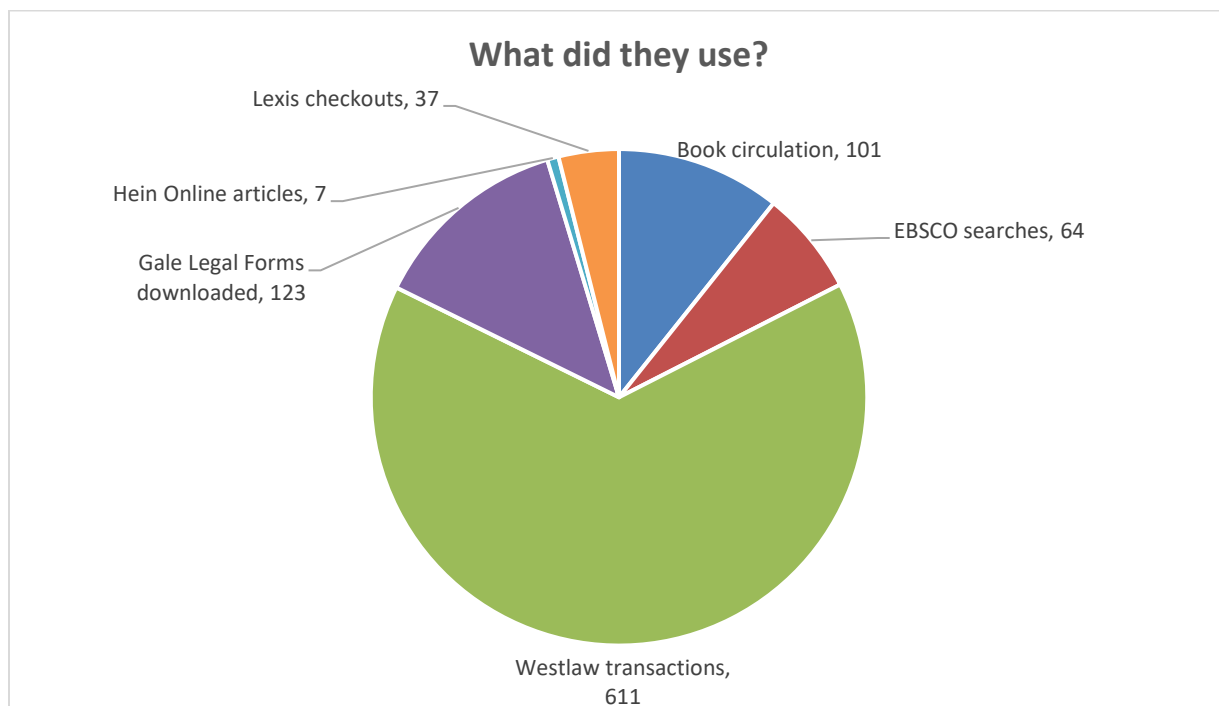
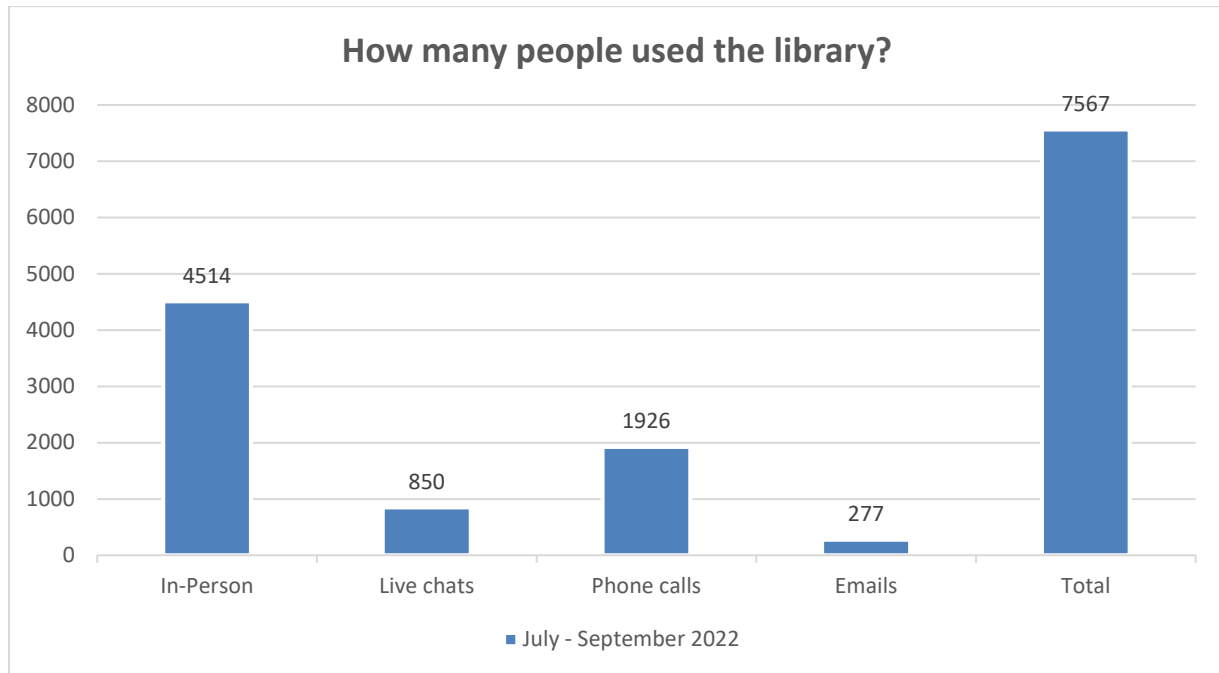
Wednesday, February 1, 2023, at 11:00 a.m. (in-person meeting at the Law Library)

Wednesday, May 3, 2023, at 12:00 p.m.

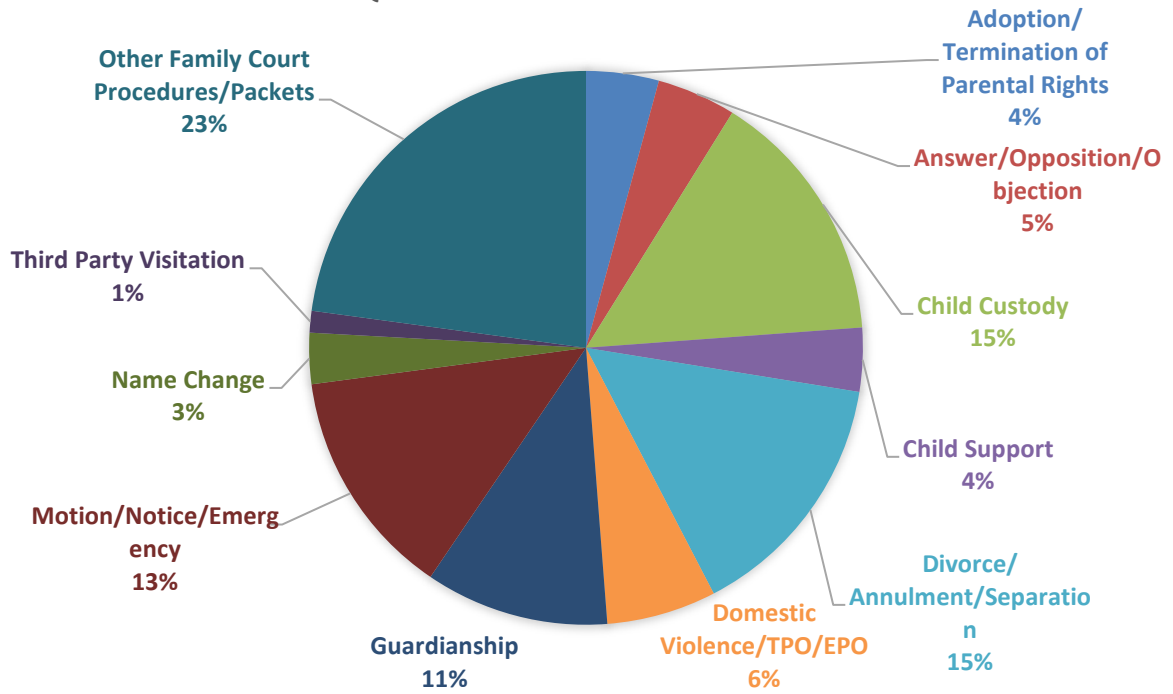
Wednesday, September 6, 2023, at 12:00 p.m.

Wednesday, December 6, 2023, at 12:00 p.m.

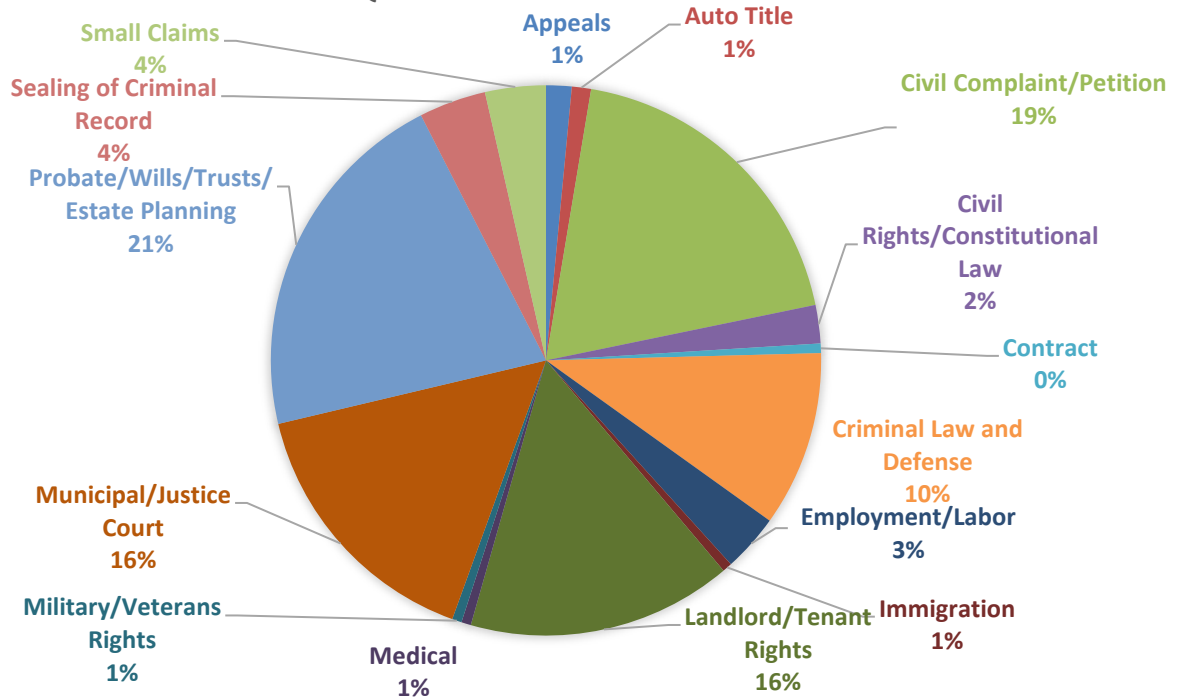
Law Library Statistics: July – September 2022



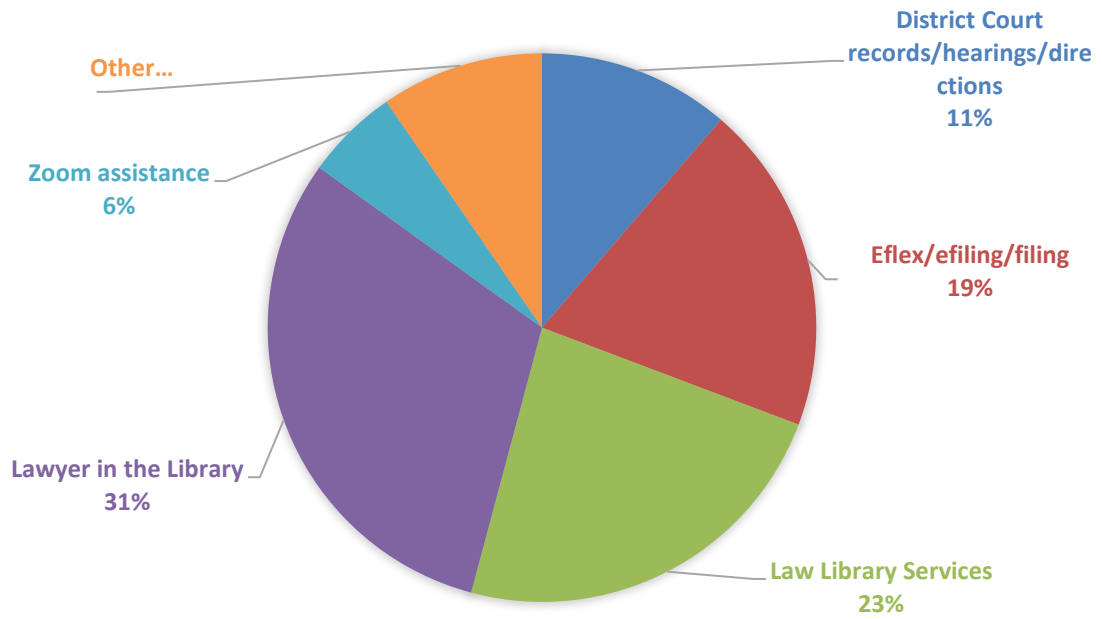
FAMILY QUESTIONS JULY - SEPTEMBER 2022



NON-FAMILY QUESTIONS JULY - SEPTEMBER 2022



OTHER QUESTIONS JULY - SEPTEMBER 2022



**LAWYER IN THE LIBRARY PROGRAM
JULY - SEPTEMBER 2022**

New volunteers are in bold.

DATE	ATTORNEYS	# OF ATTENDEES	# ON WAITLIST WHO WERE NOT CONTACTED/ TYPE OF WAITLIST
JUL 5, 2022	Mike Roth, Max Stovall	11	3 Family
JUL 6, 2022	Audrey Damonte, Colton Loretz	12	0
JUL 12, 2022	Rost Olsen, Kevin Ryan	15	4 Family
JUL 13, 2022	Ron Dreher, Elizabeth Lopez	8	4 General
JUL 19, 2022	Elizabeth Bittner, Kendra Jepsen, Max Stovall	20	0
JUL 20, 2022	Kristen Matteoni, Chad Pace	16	8 General
JUL 26, 2022	Chloe McClintick, Rost Olsen	14	10 Family
JUL 27, 2022	Colton Loretz	8	6 General
AUG 2, 2022	Jessica Barry , Max Stovall	16	4 Family
AUG 3, 2022	Michael Alonso, Jennifer McMenomy	13	6 General
AUG 9, 2022	Chloe McClintick, Tehan Slocum	16	9 Family
AUG 10, 2022	John Samberg	8	5 General
AUG 16, 2022	Gary Silverman, Max Stovall	13	0
AUG 17, 2022	Rost Olsen, Brian Saeman	17	2 General, 1 Probate
AUG 23, 2022	Chad Pace, Mike Roth	14	9 Family
AUG 24, 2022	Elizabeth Lopez	8	1 General
AUG 30, 2022	Mike Roth, Gary Silverman	11	10 Family
AUG 31, 2022	Adam Hosmer-Henner, Dane Littlefield	15	0
SEPT 6, 2022	Joel Barber , Max Stovall	16	0
SEPT 7, 2022	Madelyn Shipman, John White	12	1 General, 2 Probate
SEPT 13, 2022	Elizabeth Bittner, Chloe McClintick	16	9 Family
SEPT 14, 2022	Rick Cornell	8	5 General
SEPT 20, 2022	Chad Pace, Max Stovall	16	18 Family
SEPT 21, 2022	Robert Broili, John Samberg	15	5 General, 2 Probate
SEPT 27, 2022	Mike Roth, Gary Silverman	12	8 Family
SEPT 28, 2022	Matt Morris	8	4 General
TOTAL	48	338	136 (Family 84, General 47, Probate 5)